

**BEULAH AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING No. 42**

June 23, 2011

MINUTES

The meeting of the Board was held at the Ambulance District Office in Beulah, CO

Board members present were: Chairman and President Steve Douglas; Vice-president Carol Wright; Treasurer Ruth Ann Amey; and Judy Satterfield. Secretary Anne Moulton was excused; Carol Wright is acting secretary this date. Also attending were EMS Captain Tricia Anderson, with responder Nathan Anderson arriving during the meeting.

1.Chairman and President Steve Douglas called the meeting to order at 6:34 p.m.

2.THE AGENDA: additions were requested of, under Old Business, Update on Beulah Volunteer Fire Department Citizen's Committee.

Motion to approve the agenda as corrected was made by Judy Satterfield, seconded by Ruth Ann Amey. Motion carried with no objections.

3.MINUTES of the May 26, 2011 meeting to be corrected as follows:

- P 3, last sentence, insert "Lisa Shorter, Pueblo County Sheriff's Office, Emergency Services Bureau, is the person..."

Motion to approve the minutes as amended was made by Ruth Ann Amey, seconded by Judy Satterfield. Motion carried with no objections.

**4.TREASURER RUTH ANN AMEY GAVE THE FINANCIAL REPORTfor
January 1 - May 31, 2011**

- As reported in Minutes of May 26, 2011 meeting, the figure of \$3303.14 for billing revenues differed from the figure reported by Bryan. This was explained by Ruth Ann as a discrepancy between the time checks were received in the office and recorded by Bryan and the amount appearing on the bank statement. After checking with Bryan, it was found that the actual figures did agree. The same situation occurs with the grant refund. Ruth Ann commended Bryan for his vigilance of District funds.
- We received almost \$13,000 tax revenue from Pueblo County this month, and Ruth Ann predicts we should receive about \$35,000 more this year.
- Cash donations ran higher last month, possibly due to Dave Linnebur's death and associated donations. Donations from Twin Buttes Estates have stopped, probably due to lack of sales. Hopefully we will get donations from the Arts and Crafts Fair.
- The legal fee of \$80.00 was for a consultation in January about volunteer status. There was a delay in payment due to the bill being missent.

- Ambulance supplies are still under budget but we have only 26% of the budget left for the last half of the year. We will need to move funds from items that are under budget to this item.
- Our calls for service are higher than those in past years, therefore, the cost of fuel and the number of calls is still driving up ambulance cost.
- Ruth Ann requested that we wait a little longer to update the budget. Steve agreed that August or September would be better.
- Office supplies are over budget and will need to be updated. Carol questioned what seems like an excessive amount of paper copies received. Tricia said the copy machine can print both sides. Steve asked that we use this capability whenever possible.
- Steve clarified the reason for two checks in one month for Bryan's salary. The first check arrived late when Bryan was out of town, and another check was cut and sent to him. The extra check will go to this month's (June) salary.
- Ruth Ann wants to talk to the bank about the payroll and automatic checks and tax deductions.
- We have received a letter from the State accepting our request for exemption from audit for fiscal year 2010.
- Another fee we were not aware of is a fee of \$500 to apply for Medicare billing.
- Ambulance license plate fees are yet to come.

Motion to accept Treasurers Report was made by Carol Wright, seconded by Judy Satterfield. Motion carried with no objections.

5.EMS REPORT was given today by Captain Tricia Anderson in Bryan Ware's absence:

- We had 15 calls this month for a total of 80 for the year to date. Steve asked if both ambulances were called out at some time. Tricia said very rarely.
- The second Community Outreach program on diabetic emergencies had 6 people attend and was a good meeting, with good discussion. We still need to get more awareness into the community. Ruth Ann supported putting it into the Greenhorn Valley News. The next program will be about cancer and cancer awareness.
- We have approval from the State grant for \$1,247.57 reimbursement for Tom Griggs EMT Intermediate training.
- Bryan is going to Boone to check out their combined District and their station. Theirs is a very well designed facility.
- Ambulance #1 air conditioning is not working properly even after visits to the shop. The matter was referred to Wheeled Coach. They advised us to take it to the Ford dealer in Colorado Springs. There is also a problem with the vehicle's transmission. It will be out of service to fix this problem.
- Last week's inspection by Medicare did not occur; the inspector went to the garage, found no one there, and left a message. Tricia was in the ambulance office every day. The matter is unresolved at this time. Steve requested that Tricia post a note on the garage door with the location of the office.

- Ruth Ann asked if there were anything happening about plans for a new garage with Paul Huber. Tricia was not aware of any news but said that Bryan has been checking out possibilities. Much will depend on the final outcome of any merger with the Fire Department.
- Exams were given for 6 EMT Basic students. They will complete all cognitive exams next week. Three have passed so far.
- Ruth Ann reported an experienced nurse moving to Signal Mountain who is interested in serving as an EMT.

6.OLD BUSINESS:

a. Mutual aid Agreement with AMR. Steve questioned item #4 Exceptions; he would like to know re “destination policy modified” who modifies. Under item 10 Notices, we need to put our address contact. Under item 3, Facility Notice, paragraph 17, the reference to facility does not identify whose. On page 4 we need to insert Beulah Ambulance District. The questions will be referred to Bryan and discussed at our next Board meeting. There were no other questions or comments from other board members.

b. Other – Update on Beulah Fire Department Citizen’s Committee from Steve’s conversations separately with Polly Conlon and Gary Kyte after an 8 person committee meeting on June 22, 2011. Polly wants a committee meeting with Steve and Bryan on two issues. If Fire and Ambulance serve the same area, some people now served by the Fire Department would be excluded in a combined district using present Beulah Ambulance District boundaries. Steve advised that these residences would revert to the sheriff before a wildland fire response, but that may not include structural fire responses. When a fire department goes to an area outside their district for a structural fire, they almost never arrive in time to save the building, but do put the fire out. An alternative would be for the Fire District to contract with individual residences for service. Response time will still be a problem. In the conversation with Gary Kyte, there was a discussion of changing the boundaries if we merge. Steve said we were not thinking of a change at this time. Gary asked if there was leeway for volunteers who don’t want to serve in both EMS and fire capacities. A meeting will be set up with the citizen’s committee when Bryan returns.

7.NEW BUSINESS:

a. Beulah Arts and Crafts Fair: We need to put a deposit on the Dunking Tank and the tank needs to be returned by 4:30 p.m. on Sunday. Bryan will need to make a sign-up sheet for volunteers to staff the booth both days.

b. Other – none.

8.MOTION TO ADJOURN: *was made by Ruth Ann Amey, seconded by Judy Satterfield. No objections.* Meeting adjourned at 8:10 pm.

Carol Wright, Vice President, recording as acting secretary in Anne Moulton’s absence.
Beulah Ambulance District Board of Directors
Final