

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING No. 126
May 25, 2017**

MINUTES

The meeting of the Board was held at the District office in Beulah, CO.

Board members present were: Chair and President Steve Douglas, Vice President Stephen McLaughlin, Treasurer Joni Smith, and Fundraising Coordinator Bob Thompson. Also attending was Chief Bryan Ware. Absent was Secretary Kim Toman.

Chair and President Steve Douglas called the meeting to order at 6:29p.m.

2. APPROVAL OF AGENDA.

There was one addition to the Agenda, New Business, insertion of a new Item 6.c, Beulah Hill and Junkins Fires Recovery Work. Other than this one addition, there were no other additions or corrections to the agenda.

Motion was made by Bob Thompson to approve the agenda as amended, seconded by Stephen McLaughlin. Motion carried with no objections.

3. APPROVAL OF MINUTES of April 27, 2017 meeting.

Track changes submitted by Board Members were reviewed and approved by all attending Board Members and Bryan. There were no other additions or corrections to the meeting minutes.

Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes based on the track change corrections and discussed changes and to approve the minutes as amended, seconded by Bob Thompson. Motion carried with no objections.

4. FINANCIAL REPORT

a. The District checking balance is \$62,912.94. The District savings balance is \$44,190.11. \$5,722 of the savings balance is dedicated to the New Station Enterprise Fund.

b. The Accounts Receivable amount of \$412.42, credit card fraud, is still outstanding. Since the credit card account information that was stolen is a business account, it has yet to be determined by the bank if this loss will be covered or not. In the event that the bank does not cover this fraud, the amount of the fraud will become the liability of the District. It was suggested that since the fraud occurred as the result of WalMart not using the card correctly (chip not used), it should be responsible for the loss.

c. Expense Line Item 8181, New Station, current month activity is \$7,696. This expense is for Phase One work completed by F&D International (F&D).

d. Expense Line Item 8180, Grant Equipment, current month activity is \$4,381. This expense is for trauma care course and wildland personal protection equipment (PPE). These funds will be reimbursed through grant funds already awarded.

e. Expense Line Item 8250, Training & Certification, current month activity is \$1,197. This expense is for the Wildland Fire Class.

f. Expense Line Item 8800, Contingency, current month activity is \$2,698. This expense is for search and rescue equipment for a potential flood incident.

Motion was made by Stephen McLaughlin to accept the Financial Report, seconded by Bob Thompson. Motion carried with no objections.

5. CHIEF'S REPORT, reported by Bryan

a. So far this year there have been 75 total responses; 43 EMS and 32 Fire. Of the 43 medical calls, 33 have been transported.

b. Bryan reached out to Joan Armstrong, Director of Pueblo County Planning & Development, regarding the fire water system at Twin Buttes not being operational. Bryan is still waiting to hear back from Joan. Tom Mullans is waiting for a call back from Bryan on the operation of the fire water system at Twin Buttes. Tom is the attorney that is representing Ron Miller.

c. Tomorrow from 9am – noon, the District will be hosting the 4th Annual Bike Safety Rodeo. Board Members are encouraged to volunteer to help out for this event.

d. The Pueblo City County Health Department has been in Beulah administering DPT immunizations for anyone who will be working on flood recovery efforts.

6. OLD BUSINESS

a. District Auxiliary - update

i. The Barn Dance is June 10. Tickets are \$10 and there is a \$5 donation for dinner, a taco bar. The Special Event Permit (liquor license) was picked up today. Please pass the word around about this exciting event.

ii. The Community Yard Sale will be June 23-24. Please round up items to be donated. Burritos and baked goods will be available for purchase.

iii. The Cowboy Poetry event will be September 16. So far \$3,300 has been received in sponsorship donations. The Special Event Permit (liquor license) for this event will be applied for early in June.

iv. A \$2,500 Sam's Club grant application was submitted this week. If awarded, these funds will be used for the New Station to purchase a refrigerator and tables and chairs for the community room.

v. A Walmart grant will be pursued next. No other grant application status information was available.

b. Potential Fire Station Site and Plans – update

i. Permitting and Surveys

The Colorado Department of Transportation (CDOT) access permit has been approved. The site has not been pinned yet. Steve has been in contact with Dick Sellers and Dick has not heard from Travis. Dick also has not been pushing the issue either. Steve will be in contact with Dick in the near future about a plan of action to get the site pinned.

ii. Site Plans and Concept Design

F&D did request quotes/bids for the metal package. There is \$250,000 budgeted and one quote came back at \$102,000. It can be reasonably anticipated that there will be a potential cost savings in this part of the project.

iii. DOLA Grant Application Approval – update

The District has been awarded a grant in the amount of \$100,000 from DOLA. DOLA is in the process of finishing the contract to send to the District early next week. When it is received, Steve will need to sign the contract and send back to DOLA. These grant funds cannot be encumbered until there is a signed contract.

iv. Fire Station Construction Loan– Bank of the San Juans

Presentation/Approval

Bank of the San Juans was not able to present this evening. Their presentation will be tabled to the June Board Meeting. Their loan will be a \$2,000,000 loan and even though they typically only loan for a 20-year term, they are willing to extend this loan to a 25-year term for the District. Kiowa County Bank needed the USDA fund guarantee in order to be able to provide financing, and thus this is not a viable option for Kiowa County Bank and the District at this time.

Once the loan is obtained through the Bank of the San Juans, the construction bid process will begin.

One thing that will be investigated is the possibility of the District being able to reimburse themselves with the loan funds, specifically for F&D fees. Bryan will ask this question prior to the Bank of the San Juans presentation next month.

San Isabel did grant \$5,000 for audio-visual equipment for the training room.

v. Water Line – update – Beulah Water Works District (BWWD)

Due to the flood, the BWWD is dealing with water intake issues and there is no new status of the 45-day meeting notice for the fire station property to be annexed into the BWWD.

c. Beulah Hill and Junkins Fires Recovery Work

CO-CO CUSP is still actively working on both burn scars. The Juniper Valley crew (a DOC inmate crew) will assist for about 7 weeks, but has been taken off the fire recovery in order to assist with flood recovery. The Girl Scouts have been on the Beulah Hill burn scar. 4H will be in Beulah on June 10 for the Beulah Hill burn scar. Catholic Charities has agreed to release funds for fire recovery efforts. The State has not approved the release of funds for any of the three current requests yet.

d. Public Education on Flood Potential - Update

The May meeting was a success, especially since it occurred the day before our first flash flood. The idea of having another meeting was discussed among emergency response agencies. The basic idea is that there would be no new information available to present. It is also agreed that there is a great potential for Beulah to flood again. Steve countered that the community should be given a review of elements of the plan that worked well and those that will need refinement, based on lessons learned. He also suggested that the community be provided an opportunity to identify how they felt the event and response went from their perspective. Bryan indicated that he has personally spoken with all the District residents that were directly affected by the flood. The Board discussed these points and after all discussions it was agreed that another community meeting could be held in the latter part of June, in conjunction with handing out weather alert radios. Bryan will email Board Members the date once it is set.

e. 2016 Audit Exemption

The District auditors have indicated that the State has received our audit. Nothing has been heard yet from the State and usually only something is heard when there is something wrong.

f. Prescribed Fire Planning in Pueblo Mountain Park - Update

Jonathon gave Steve a status update the other day. The proposal from the Nature Conservancy for prescribed fire has been sent to the City of Pueblo and is currently being reviewed by City staff and City attorneys. Jonathon had met with City Parks and Recreation Director, Steven Meier, and Steve Douglas reiterated to Jonathon that one excellent part of this plan that is worth mentioning to Steven Meier is that there is an opportunity for The Nature Conservancy to develop the plans, provide personnel to assist with the burns and train local personnel to carry the project forward with funding provided or secured by The Nature Conservancy. This opportunity should not be lost.

7. NEW BUSINESS

a. May 2017 Flash Flood - Discussion

Most of the topics in this item were discussed previously in this meeting. The one major issue left is whether or not the District needs to declare a disaster when a flood incident occurs. The recommendation from Pueblo County is “yes,” the District needs to declare a disaster to the County and the County would then declare a disaster to the State, if needed. Steve did write a Disaster Declaration for the May 10 flood incident. Also noted was that these declarations only are effective for one week. A week after the initial declaration was issued, Steve wrote another declaration to continue the initial declaration. There are some glitches in the watch/warning issuance that will be worked on in the near future. All in all the Flood IAP was well written and Kyle Levar did an excellent job in carrying out leadership of the IAP in Bryan’s absence.

8. MOTION TO ADJOURN: *Motion to adjourn was made by Joni Smith, seconded by Bob Thompson. Motion carried with no objections.*

Meeting adjourned at 7:34pm.

Kim Toman
Secretary, Board of Directors
Beulah Fire Protection and Ambulance District
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District - Statement of Actual to Budget, Jan 1 to April 31, 2017