

**BEULAH AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 33**

**September 30, 2010**

**MINUTES**

The meeting of the Board was held at the Ambulance District Office in Beulah, CO

Board members present were: Chairman and President Steve Douglas; Vice-president Carol Wright; Secretary Anne Moulton; Treasurer Ruth Ann Amey; and Judy Satterfield. Also attending were EMS Coordinator Bryan Ware, responder Tricia Anderson and community member Gay Davis Miller.

**1. Chairman and President Steve Douglas called the meeting to order at 6:37 p.m.**

**2. THE AGENDA** was approved with the addition of an update on the Pueblo West Ambulance and a vehicle maintenance agreement with AMR. Motion by Anne Moulton, seconded by Judy Satterfield, no objections.

NOTE: both budgets discussed are available for viewing at the Beulah Ambulance District office.

**3. PUBLIC HEARING ON THE 2010 AMENDED BUDGET:**

**a. Discussion:**

- \$1429 was moved from medical supplies to flu shots.
- \$250 for patches was added to PPE instead of having a separate line.

**b. Resolution #2010-4** adopting this amended budget was read (see attached). A motion was made to approve this resolution by Anne Moulton, seconded by Judy Satterfield. Votes are tallied as follows: Steve Douglas “aye”; Carol Wright “aye”; Anne Moulton “aye”; Ruth Ann Amey “aye”; Judy Satterfield “aye”. The resolution passes.

**4. PUBLIC HEARING ON THE 2011 PROPOSED BUDGET:**

**a. Discussion:**

- Levy revenue expected is \$93,319 less a processing fee of \$1400
- The billing estimate was worked out with EMA Consultants minus the 8% billing charges
- No grants are yet approved but we hope to see some by July
- Donations are hard to separate from fundraising so are placed together
- Accounting will require more hands on work so that expense is increased
- Legal fees will cover; we hope there will be no unexpected challenges
- Drug testing now includes \$6.95 per each background check
- Continuing education is reduced, with the rest coming through grants
- Thanks to Nathan for the effective donation of our website with his minimal fees

- The License is the operating license for an ambulance service
- Maintenance includes about \$800 for usual items such as oil changes etc with \$1000 for whatever may happen
- Garage rent is 0: Bryan has plan
- Radio expense is mostly batteries
- Medical equipment is \$2000 – any other will be grant funded
- Emergency payroll fund is for sick/vacation/comp time upon coordinator’s exit
- Standby pay has been changed to part time pay (on call and run pay) initiated in phases as the money is available. It will be paid the first week in December 2011 to assure sufficient funds and provide holiday recognition
- Perdiem/mileage is just for mileage now
- Office supplies includes postage for one annual report plus stamps for the year
- Promotions is the cost to print the annual rep plus etc
- CPR training is less – a different program
- Flu shots includes the supplies necessary to give them
- Donations for shots will come back in as donation income
- Fundraising expense is for shared fire department events
- Emergency reserve fund is just over 2%, in line with Tabor requirements, and is truly for emergencies. We think we will have to replace it if it is spent – need to ask Tom Mullans
- Operation continuation funds are to cover the beginning of the year. We should try to build this each year toward building a garage/facility

**b. Resolution #2010-5** adopting this proposed budget was read (see attached). A motion was made to approve this resolution by Carol Wright, seconded by Anne Moulton. Votes are tallied as follows: Steve Douglas “aye”; Carol Wright “aye”; Anne Moulton “aye”; Ruth Ann Amey “aye”; Judy Satterfield “aye”. The resolution passes.

## **5. OTHER :**

**a. Pueblo West Ambulance update:** We review discussion of the last meeting for those who weren’t present. They won’t change the language. Bryan showed it to our insurance carrier representative Terry Borgstedt. She said this is the usual language. We want just to make sure it is insured appropriately to cover this situation. We will ask our insurance company if they will cover us for this specific indemnity situation and request a written answer.

A motion is made by Carol Wright authorizing Steve Douglas as signitor on behalf of the Beulah Ambulance District to sign the agreement with Pueblo West to purchase the 1990 Ford Econoline Type 3 Ambulance, provided our insurance carrier demonstrates that our policy would cover that type of liability. Judy Satterfield seconds. There are no objections.

**b. Vehicle maintenance agreement with AMR :** we will have an account set up at their parts store , and be charged \$75.00/hr for labor. Time to check the used rig is covered in the amended 2010 budget.

**6. MOTION TO ADJOURN** by Judy Satterfield, seconded by CarolWright. No objections. Meeting adjourned at 7:42 pm.

Anne E Moulton  
Secretary. Beulah Ambulance District Board of Directors

Final

